



## QUEENSLAND CORRECTIVE SERVICES

### Correctional Centre Tele & Video conferencing- Legal Practitioners Access

Booking contacts as at 16 July 2020

Legal practitioners wishing to take instructions from defendants in custody may access a telephone or video conference booking using the below booking contacts. Bookings MUST include the following information.

1. Subject line must specify the type of booking and reason:  
examples include: PHONE BOOKING - BAIL INSTRUCTIONS, PHONE BOOKING: LEGAL INSTRUCTIONS
2. Prisoners name and date of birth
3. Multi party or single practitioner
4. Legal representative's name/s and firm/s
5. Preferred date and time of appointment (please list at least two preferences)
6. Time required (eg. 1 hour to enable trial preparation / 1 hour due to large number of charges / 3 hours psychiatric risk assessment).  
If no time is specified, a booking time of 30 minutes will be allocated.
7. Form 306 for EACH participant must be attached to the email, as well as scanned copy/photograph of photo identification.

Corrective Services Facility	Phone Number	Preferred booking method	Booking availability
Arthur Gorrie CC	3212 0427	ARGVideoCourts@Corrections.qld.gov.au (phone) ARGVisitor'sCentre@corrections.qld.gov.au (video)	Monday-Friday: 9.00am-4.00pm
Borallon Training CC	5460 8408	Teleconference: btccvisitsmailbox@corrections.qld.gov.au Videoconference: btccvideoconferencing@corrections.qld.gov.au	Teleconferences: Monday: 8.00am-10.30am Tuesday - Friday: 8.00am-10.30am & 1.00pm-4.00pm Videoconference: Monday - Friday: 9.00am-11.15am & 1.00pm-3.15pm
Brisbane CC	3909 1585	Teleconference: BCCProfessionalVisits@Corrections.qld.gov.au Videoconference: BCCvideoconferencing@corrections.qld.gov.au	Monday -Friday 8.45am - 3.45pm
Brisbane Women's CC	3271 8934	BWCCVideoConferencing@corrections.qld.gov.au	Monday - Friday: 8.30am - 5.00pm
Capricornia CC	4912 6290	Teleconference: CAPLegalService@Corrections.qld.gov.au Videoconference: CAPvideoconferencing@corrections.qld.gov.au	Monday - Friday: 8.00am - 4.00pm
Helana Jones	3624 8033	Robyn.Ernst@corrections.qld.gov.au	Monday - Friday 8.00am - 4.00pm
Lotus Glen CC	4048 4468	lgtelephoneandvideolinkbookings@corrections.qld.gov.au	Monday - Friday: 9.00am-11.00am & 12.30pm- 4.30pm
Maryborough CC	4123 7493	MCCVideoConferencing@Corrections.qld.gov.au	Monday - Friday : 8.00am-11.30 am & 12.30 pm- 4.00pm
Numinbah CC	5533 4812	numvideoconferencing@corrections.qld.gov.au or GoBookings	Monday - Friday: 8.00am - 4.00pm
Palen Creek CC	5544 3700	PalenCreekVisits@Corrections.qld.gov.au	Monday - Friday: 8.00am - 4.00pm
Southern Queensland CC	5466 6829	SQCVideoConferencing@corrections.qld.gov.au	Monday - Friday (except Thursday): 9.00am-11.30am & 1.15pm - 4.00pm Thursday: 9.00am - 11.30am.
Townsville Men's CC	4430 5301	TCCAppointments@corrections.qld.gov.au	Monday - Friday (except Tuesday): 8.00am-11.45am & 1.00pm-4.30pm
Townsville Women's CC			
Wolston CC	3271 9500	wolvideoconferencing@corrections.qld.gov.au	Monday - Friday: 8.00am - 4.00pm
Woodford CC	5422 5205	woodfordvisitsprocessing@corrections.qld.gov.au	Monday - Friday: 7.30am - 4.00pm