



# COVID-19 Response Planning Tool

## Community Corrections

All decisions to move Community Corrections Regions between stages are subject to advice from Queensland Health and the Chief Health Officer.

COVID-19  
(Coronavirus)

- Across all stages:**
- Maintain social distancing where practical
  - Practice hand and respiratory hygiene
  - Enhanced cleaning practices
  - Use PPE in accordance with Queensland Health advice
  - Adequate PPE and essential supplies available at all times
  - Collection of information to support contact tracing

### Stage 1

- Level of community transmission indicates risk of infection is low.

#### Restrictions include:

- COVID-19 health screening of all staff, visitors and offenders on entry to the centre/office
- Case management and supervision activities can continue in accordance with relevant guidelines
- Face-to-face contact to be avoided or delayed if individual:
  - is presenting with COVID-19 or cold/flu-like symptoms
  - has been in a hotpot or other contact tracing location as advised by Queensland Health
  - has been issued a quarantine notice.
- Offenders presenting with symptoms will be requested to:
  - get tested for COVID-19
  - quarantine until they receive a negative result.
- If face-to-face contact must occur with individuals who present with symptoms and haven't received a negative result for a COVID-19 test, contact will be conducted in accordance with the *Community Corrections PPE Protocols*.

#### Limited activities

- At the discretion of the respective Community Corrections office and informed by a risk assessment and relevant health advice, these activities can continue:
  - program delivery
  - external service delivery within offices, subject to health advice.
- The following activities can continue with the use of surgical masks and other PPE as required by guidelines:
  - breath testing practices
  - the application and removal of electronic monitoring
  - transporting of offenders.

#### Which policy applies?

Community Corrections - Stage 1 Checklist  
Community Corrections - PPE Protocols

### Stage 2

- Level of local community transmission indicates risk of infection is moderate.

#### Restrictions include:

##### Stage 1 restrictions plus:

- Surgical face masks to be worn by staff if not able to physically distance in the office
- Court advisory services based on state and/or local court directions
- Use of videoconferencing to facilitate face-to-face reporting considered where appropriate
- Face-to-face reporting and home visits must be undertaken with surgical masks worn by staff, physical distancing maintained, and offenders encouraged to wear masks
- Service delivery in discrete communities and reporting centres to be undertaken based on current Local Council restrictions, travel requirements and permits, and at the discretion of the Regional Manager
- The following can continue with staff wearing surgical masks, attendees encouraged to wear surgical masks and appropriate physical distancing:
  - Programs
  - Interventions
  - In-house community service
  - Other external service delivery.
- Stakeholder meetings, where not able to be held virtually, are to be conducted with surgical masks or at locations where physical distancing is in line with health advice.

#### Limited activities

- Community service work is limited to the extent allowed by relevant health directions and advice
- The following activities can continue with the use of surgical masks and other PPE as required by guidelines:
  - breath and urine testing
  - the application and removal of electronic monitoring
  - transporting of offenders.

#### Which policy applies?

Community Corrections - Stage 2 Checklist  
Community Corrections - PPE Protocols

### Stage 3

- Level of local community transmission indicates risk of infection is high; or
- Confirmed case(s) among staff or offenders that have attended the office or reporting centre during infectious period, or as advised by Queensland Health; or
- Progression to Stage 3 may occur as a temporary response to a localised outbreak of confirmed cases among the staff or offender cohort.

#### Restrictions include:

##### Stage 1 and 2 restrictions plus:

- Face-to-face reporting and home visits to only be undertaken where required to manage high risk persons or situations, and officers should not enter the residence
- Reporting to be undertaken by phone or videoconferencing where possible
- Suspension of:
  - Programs and external service delivery within offices (consideration will be given to alternate remote arrangements where available)
  - Community service projects within district offices
  - Escorting offenders – unless deemed necessary to escort a high risk person for essential purposes.
- Court duties to be undertaken remotely or in accordance with Judicial direction
- Stakeholder meetings are only to be undertaken by phone or videoconferencing
- The following activities should only be conducted when necessary to manage high risk persons and only with staff wearing full PPE including P2/P95 mask:
  - breath and urine testing
  - the application and removal of electronic monitoring equipment
  - transporting of offenders.
- Advice to be sought from the local Public Health Unit for management of offenders subject to a quarantine notice and where there are confirmed COVID-19 cases in the staff or offender cohort who have attended the office/reporting centre, including cleaning requirements.

#### Limited activities

- Community service projects in the community can only continue where permitted in accordance with community restrictions.

#### Which policy applies?

Community Corrections - Stage 3 Checklist  
Community Corrections - Critical Function Spreadsheet  
Community Corrections - COVID-19 Positive Response Checklist  
Community Corrections - PPE Protocols